

**Exam Coordination/487/2013**

**Date:27/04/2013**

**To,**

**The Principal,**

**Affiliated Engineering Colleges under UoP.**

**Subject:- Workshop for Online Distribution of Question Papers Project**

Resp. Sir / Madam,

It has been decided by University authorities that, question papers for all the courses and subjects of engineering examinations to be held in May 2013, will be electronically distributed to all the colleges.

To explain the detail process for conduction of examination, viz. downloading, decrypting and photocopying etc. a meeting of all the Examination Officers of all colleges is scheduled on 30<sup>th</sup> April @ 02:00 pm at PUMBA Hall University Of Pune,PUNE-7.

You are requested to depute the examination officer at your college for this workshop. Examination officer shall be in-charge of this process, as it is a confidential matter.

- 1) The examination officer may be accompanied by maximum one more person of a level of senior supervisor.
- 2) The examination officer and accompanying person shall carry a valid college Identity Card.

Information like college network details, e-mails and contact nos. of Principal, Examination officer may be collected as part of information during the workshop. Examination officer shall be ready with the information required.

Sincerely,

**I/C Controller of Examination**

**University of Pune, Pune 07**